

911 Emergency Response Advisory Committee

Notice of Meeting and Agenda

Thursday, May 15, 2025

1:30 p.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

Teleconference participation options provided below.

MEMBERS

Cody Shadle, City of Reno, Chair
Chris Ketring, Washoe County, Vice-Chair
Andy Ancho, City of Reno
Tara Edmonson, City of Sparks
Jenn Felter, Washoe County
JW Hodge, City of Reno
Derek Keller, City of Sparks
Cadence Matijevich, Washoe County
Lisa Rose-Brown, City of Sparks
Seana Baker, Washoe County School District

This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 242 834 995 982; Passcode: jTqrBt), or by calling 775-325-0620 using Conference ID: 537 312 295#. Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product "Teams" application, as well as audio capabilities.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

1. **CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
2. **INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-action item]. *Jennifer Gustafson, Deputy District Attorney*
3. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
4. **APPROVAL OF APRIL 17, 2025, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **911 FUND FINANCIAL SUMMARY & REVIEW OF REVENUE AND EXPENDITURE PROJECTIONS** [Non-action item] – A review of the current Financial Summary and reimbursement processes; and a review and discussion of projected revenues and expenditures in the Regional 911 Fund. *Sara DeLozier & Quinn Korbolic, Washoe County Technology Services*
6. **PRESENTATION** – Presentation from Chris Short of Motorola Solutions on Smart911 PSAP Integration (For Possible Action)



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911 Emergency Response Advisory Committee

Agenda

May 15, 2025

Page 2 of 6

7. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY ANSWERING POINT (PSAP) – FY25 DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the cost associated with purchase of dispatch equipment for a total cost not to exceed \$1,080.25. Such equipment includes: 3 PolySHS1926 Headset Amplifiers (\$154.70 each); total not to exceed \$464.10; 5 HW540 EncorePro Convertible Headsets (\$67.52 each); total not to exceed \$337.60; 12 PolyEncorePro HW530/540 Ear Foam Cushions (\$3.57 each) for a total not to exceed \$42.84; 3 Poly EncorePro HW 710 Headsets (\$78.57 each) for a total not to exceed \$235.71. And for the requests approved, forward such recommendation to the Board of County Commissioners. *Sara Skroch, City of Reno*
- b. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – IAED NAVIGATOR CONFERENCE** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the 2025 International Academies of Emergency Dispatch (IAED) Navigator conference April 14-17, 2025, in Orlando, Florida, for three attendees, for an amount not to exceed \$9,731.37; and if approved, forward such recommendation to the Board of County Commissioners. *Joanna Aitken, City of Reno*
- c. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – NENA 9-1-1 GOES TO WASHINGTON** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the 2025 NENA 9-1-1 Goes to Washington conference February 23-26, 2025, in Arlington, Virginia/Pentagon City, for one attendee, for an amount not to exceed \$2,706.54; and if approved, forward such recommendation to the Board of County Commissioners. *Joanna Aitken, City of Reno*
- d. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS – PURVIS FIRE STATION ALERTING ADDITIONAL COSTS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with unforeseen costs accrued due to delays in installation and miscellaneous hardware items for a total cost not to exceed \$13,212.69; and if approved, forward such recommendation to the Board of County Commissioners. *Scott Means, City of Sparks Fire Department*
- e. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – FY25 BODY WORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the body worn camera docking stations for the Washoe County Sheriff's Office and Department of Alternative Sentencing's body worn camera program, for an amount not to exceed \$63,425.75 (FY25); and if approved, forward such recommendation to the Board of County Commissioners. *James Wood, Washoe County Technology Services*

End of Consent Items

911 Emergency Response Advisory Committee

Agenda

May 15, 2025

Page 3 of 6

8. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – AXON BODY WORN CAMERA AND FLEET CONTRACT** (continued from January 16, March 20, and April 17, 2025, agendas) [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the cost associated with the FY25 Axon Body worn Camera and Fleet Camera Contract for a total not to exceed \$1,183,016.69. And if approved, forward such recommendation to the Board of County Commissioners. *Darrin Rice, Washoe County Sheriff's Office*
9. **REQUEST FOR CITY OF RENO, CITY OF SPARKS, WASHOE COUNTY – FY26 AGENCY SALARIES FOR GIS DATABASE UPDATE AND MAINTENANCE** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify requests for reimbursement or to provide funding for the staff salaries at the City all of Reno, City of Sparks, and Washoe County supporting E911 GIS Database update and maintenance services and supporting Computer Aided Dispatch (CAD) system and database administration for Fiscal Year 2025/2026: City of Reno, 1.5 FTE GIS Database positions and 1 FTE CAD System Administrator position (\$433,464); City of Sparks, 1 FTE GIS Database position and 1 FTE CAD System Administrator position (\$363,278); and Washoe County, 1.5 FTE GIS Database positions and 1 FTE CAD System Administrator position (\$411,190); for a total not to exceed (\$1,207,932). And if approved, forward such recommendation to the Board of County Commissioners. *Quinn Korbolic, Washoe County Technology Services*
10. **REQUEST FOR CITY OF RENO, CITY OF SPARKS, WASHOE COUNTY PSAPs– RAPID SOS NG-911 SOLUTION** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify requests for reimbursement or to provide funding for a 60-month contract period for 21 concurrent software licenses for the three Public Safety Answering Points (PSAPs) for RapidSOS (City of Reno 10, City of Sparks 3, Washoe County 8). RapidSOS is an NG-911 solution used nationwide as a tool to enhance call-talking abilities for emergency and non-emergency calls into PSAPs and allow for interoperability between Centers to another jurisdiction and is forecast to provide the ability for a Center to chat through their system similar to a Computer Aided Dispatch (CAD) to CAD feature. Additional modules provide enhancements that allow for or provide for management of calls such as geolocation capabilities. The total for the solution requested is not to exceed \$225,040 annually for a full 60-month contract amount not to exceed \$1,125,200. And if approved, forward such recommendation to the Board of County Commissioners. *Jenn Felter, Washoe County Sheriff's Office*
11. **REQUEST FOR FUNDING FOR IT INFRASTRUCTURE COMPONENTS IN SUPPORT OF THE REGIONAL COMPUTER AIDED DISPATCH SYSTEM** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to utilize E911 funds for purchasing and installing critical IT infrastructure components, including a firewall and network switch, in support of the secondary Hexagon site, located at Equinox, San Jose, CA for a cost not to exceed [\$7,035.97]; the IT infrastructure will enhance the security and operational efficiency of the Hexagon Unified Computer-Aided Dispatch (CAD) and Records Management Suite (RMS) project and aligns with ongoing efforts to modernize and secure regional emergency response systems. *Erick Willrich, Washoe County Technology Services*

911 Emergency Response Advisory Committee

Agenda

May 15, 2025

Page 4 of 6

12. **REQUEST FOR FUNDING FOR INTERNET CIRCUITS TO SUPPORT THE REGIONAL COMPUTER AIDED DISPATCH SYSTEMS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to utilize E911 funds for primary and secondary internet circuits that support the regional Computer Aided Dispatch system as well as the one-time installation of the primary and secondary internet providers supporting the secondary Hexagon site, located at Equinox, San Jose, CA for a cost not to exceed [\$18,925.45] in FY26 and annually thereafter and a one-time cost, not to exceed [\$644]; the internet circuits will enhance the security and operational efficiency of the Hexagon Unified Computer-Aided Dispatch (CAD) and Records Management Suite (RMS) project and align with ongoing efforts to modernize and secure regional emergency response systems. *Erick Willrich, Washoe County Technology Services*
13. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO PUBLIC SAFETY ANSWERING POINT (PSAP) – SCRIBE TRAINING AND DOCUMENTATION SOFTWARE** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with procuring licensing for Scribe Training and Documentation Software for use with the implementation and maintenance of the Hexagon OnCall Computer Aided Dispatch (CAD) Solution, for a one year amount not to exceed \$34,692; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
14. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO AND WASHOE COUTY DISPATCH PUBLIC SAFETY ANSWERING POINTS (PSAPs) – REMOVE ELEVATED FLOOR** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the removal of the elevated flooring at the Regional Emergency Communications Center (5195 Spectrum Boulevard) to optimize space for additional public safety radio and call-taking consoles for an amount not to exceed \$16,457; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
15. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO AND WASHOE COUTY DISPATCH PUBLIC SAFETY ANSWERING POINTS (PSAPs) – ARCHITECTURAL STUDY AND CONCEPTUAL DESIGNS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with conducting an architectural review with conceptual designs for the Regional Emergency Communications Center (5195 Spectrum Boulevard) to determine the capacity and ability for facility expansion which houses both the Washoe County Sheriff's Office Communications and the City of Reno's Public Safety Answering Points(PSAPs) for an amount not to exceed \$51,000; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
16. **911 MASTER PLAN UPDATE** [For Possible Action] – A review, discussion, and possible action to direct staff to initiate the release of a Request for Qualifications, as presented or modified based on committee direction, to update the 911 Emergency Response Five Year Master Plan. *Quinn Korbolic, Washoe County*
17. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Non-action item] – An informational update on the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System implementation and current project activities. *Erick Willrich, Washoe County Technology Services; Cody Shadle, City of Reno.*

911 Emergency Response Advisory Committee

Agenda

May 15, 2025

Page 5 of 6

18. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 17, 2025, at 1:30 p.m.
19. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
20. **ADJOURNMENT** [Non-action item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sara DeLozier at [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on May 14, 2025, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open

# *911 Emergency Response Advisory Committee*

Agenda

May 15, 2025

Page 6 of 6

Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.